

Elsie Area Fire Association
140 W Maple St
Elsie, MI 48831

Elsie Area Fire Association Board Minutes for Board Meeting on September 11, 2024

Members Present: Green, Bowen, Zemla, Wooley, Maynard and Todd Carrol on behalf of Village of Elsie

Fire Department Members Present: McNamara

Members Absent: Freeman

Guests: Witt, Hall, Helt, B. Helt, Bowen, Saul, Peterson, Ron Maynard

Called to order by Green at 6:02 pm

The board and guests stood for the pledge of allegiance to the flag.

Zemla made the motion to approve the agenda as presented. Wooley supported the motion and motion carried.

Zemla made the motion to approve the minutes from the August 21st meeting as presented. Wooley supported the motion and motion carried.

Zemla made a motion to approve the Treasurers report with the following balances: \$97,960.89 in checking and \$44,440.71 in the money market. Maynard supported the motion and motion carried.

Wooley made a motion to approve the bills, checks & ACH debits, in the amount of \$19,947.67 for August and \$4,127.46 for September. Zemla supported the motion and motion carried.

Zemla made a motion to amend the budget in the following areas: take \$10 from Unallocated Balance and move to: \$10 Dues & Subscriptions. Wooley supported the motion and motion carried.

Chief McNamara provided the board with a report on the department, which included department goals, medical and fire staffing, department trainings and upcoming requirements. October 5th at 2:00 pm there will be a ceremony for a cardiac arrest saving. The pinning promotion ceremony is TBD.

Old Business

- 1 Update on Building Maintenance: Assistant Chief Saul stated everything is so far so good. They are looking at a combination lock for the tool crib. Also, they are looking into closing off an area upstairs to secure inventory.
- 2 Update on Tool Crib/ Vehicle Maintenance: Operational Readiness Report was presented. Freeman took the lift pump to see if it can be rebuilt. Waiting on a quote. Waiting for reports from Apollo for pump testing. Rescue 1 has a leaky valve. Department reached out to DNR for the UTV & the Brush Truck, haven't heard back.
- 3 Update on Fire Department Gear/Inventory Update: Still working on overstock inventory. The issued gear has been inventoried. Department is missing Shiawassee Pager Charger that was ex-Assistant Chief Grinnell's. Green donated carpet for the inventory area, looks really nice.
- 4 Update on Medical/Non-Filed Rescue Reports: Removing from agenda going forward. This is included in with Chief McNamara's report.
- 5 Firefighters Association – Dawn Levey is helping with updating the associations by-laws. Bowen is helping with the financials so the association will be ready to file for the 501c3. It was determined it was best to run funds through Firefighters Association account and not the public funds, Fire Association's account.

- 6 Association/Authority Bi-Laws: Currently on hold until after the November election
7 Engine 1/Ambulance/Trailer for sale update - The ambulance has been moved to M-21 to be more visible listed for sale. The trailer has been cleaned out. The decals are taking more time to get cleaned off. The board would like it to be listed for sale for \$4500 as soon as possible. Green will check on scrap prices for Engine 1. It was discussed taking the for-sale price of the ambulance down to \$17,000. Helt will contact the person who offered \$17,000 before.
- 8 Spectrum Update: The Spectrum issue was discussed in great detail. Bowen provided details as to what the fire department paid since 2023 until current. Carroll stated that he would discuss with the Village and see what he can do to get a resolution.
- 9 Audit Update – On Hold
- 10 Letters of Preservation/FOIA Update: Good faith deposit was received from Mr. Ruckers office. Green began working going through phone & email for correspondences in questions.
- 11 Pop Cans: Chief McNamara requested this to be removed from the agenda going forward. The pop cans will be taken care of within a two-month timeframe.
- 12 Village of Elsie Update: Chief McNamara stated at the Village Council meeting on 09.10.2024 it was commented that the Fire Department had hit the Village salt shed with a fire truck. Chief assured the Board that this is untrue. The salt shed was not damaged by any member of the Fire Department. The lease agreement is still on hold. Carroll stated the Fire Board could email him as a Village contact person.
- 13 Missing items from ex- Assistant Chief – It was discussed that the Class A Uniform, Brass that was on the uniform and the Shiawassee radio charger was to be returned from the ex-Assistant Chief Grinnell. Todd Carroll stated he would approach Grinnell and get this taken care of.
- Zemla made a motion to establish the Return of Equipment Upon Separation from the Department policy. Wooley supported the motion and motion carried. Roll call vote: Zemla – yes, Bowen – yes, Maynard – yes, Wooley – yes, and Green – yes
- 14 Auxiliary Feedback/Returned Items: Chief McNamara had not sent the letter to the Auxiliary at this time. Captain Witt is looking into closing the Auxiliary account.
- 15 Other Old Business: None

New Business:

- 1 Zemla made a motion to enter the presented contract with Spectrum for internet, phone and fax services. Wooley supported the motion and motion carried.
- 2 No other new business

Guest Comment: Thank you to Todd Carroll for joining the Fire Association board meeting and for his help.

Wooley made a motion to adjourn the meeting at 7:21 pm. Zemla supported the motion. Motion carried.

Next meeting: October 9, 2024 at 6:00 pm

Respectfully submitted,

Amy Bowen
Secretary/Treasurer