

Elsie Area Fire Association
140 W Maple St
Elsie, MI 48831

Elsie Area Fire Association Board Minutes for Board Meeting on April 10, 2024

Members Present: Green, Bowen, Freeman, Zemla, Maynard, Wooley

Fire Department Members Present: Ormes

Members Absent: none

Guests: Attached sign in sheet

Called to order by Green at 6:03 pm

The board and guests stood for the pledge of allegiance to the flag.

Zemla made the motion to approve the agenda as presented. Freeman supported the motion and motion carried.

Bill with Tri-County Medical Control was a guest speaker to discuss the recent issue with the expired medication and non-reported medical calls. Captain McNamara has been working together with Tri-County to develop a plan to make sure the situation does not happen again. Bill is willing to help the department with anything needed.

Zemla made the motion to approve the minutes from the March 13, 2024 meeting as presented. Freeman supported the motion and motion carried. Freeman made the motion to approve the minutes from the March 18, 2024 meeting as presented. Zemla supported the motion and motion carried.

Zemla made a motion to approve the Treasurers report with the following balances: \$37,837.86 in checking and \$24,245.62 in the money market. Freeman supported the motion and motion carried.

Freeman made a motion to approve the bills, checks & ACH debits, in the amount of \$7,132.22 for March and 2,421.58 for April. Zemla supported the motion and motion carried.

Old Business

- 1 Payroll – Payroll for the firefighters was discussed. \$17 for the first hour. \$12 per hour after that for rescue calls and fire runs. \$12 per probie, cadet, non-licensed medical. \$12 per scheduled meeting & scheduled training.
- 2 Insurance Commitment – The Village of Elsie voted on the Insurance proposal at their council meeting on Tuesday, April 9th in support of paying \$18,334 for insurance with deductibles of \$250/\$250. Bowen will reach out to Diane with MML and let her know the department was moving forward with the \$250/\$250 deductible with a premium of \$18,334.
- 3 Budget – Zemla made a motion to approve the budget as presented with adding the year 2024/2025 on the budget
- 4 Freeman made a motion to approve the Patient Care Report Management Policy, the Medication Management and Tracking Policy and the Medication Management Form as

presented with adding the effective date to the policies. Zemla supported the motion. Motion carried.

- 5 Tax Exemption Update – The Firefighters Association was denied federal tax exemption status with completing the 1023EZ form. The IRS stated that based on how the questions were answered, the department needed to file the 1023 form. Witt will begin working on getting this form completed as soon as possible. No cash donations in & no cash donations out. Other donations can be made. The department can get creative until the federal tax exemption status has been approved.
- 6 Personnel Update – There is only one person Chief hasn't been able to reach out to. Chief will be sending this firefighter a letter removing them from the department due to lack of participation for a period of time.
- 7 Grant Update: The Village stated at their council meeting that they received the \$10,000 from the Grant that they applied for as a reimbursement grant for the Fire Department. The Village approved to pay the Fire Department \$10,000 from the proceeds of the Grant. Zemla reported that Fairfield Township received the \$10,000 from their portion of the reimbursement grant that they applied for as well.
- 8 Association/Authority bi-laws – tabled at this time. Zemla will reach out to other departments to see what other agreements look like.
- 9 Equipment Inventory update – Lieutenant Witt is working on the expiration on all equipment. He is currently ½ through the process. He was waiting for the budget to be approved before purchasing new gear.

Public comment: Thank you to the board for everything you do.

Zemla made a motion to have a special meeting on April 11th at 5:30 pm to continue with the regular monthly meeting agenda items. Freeman supported the motion. Motion carried.

Zemla made a motion to adjourn the meeting at 7:25 pm. Freeman supported the motion. Motion carried.

Respectfully submitted,

Amy Bowen
Secretary/Treasurer