

Elsie Area Fire Association
140 W Maple St
Elsie, MI 48831

Elsie Area Fire Association Board Minutes for Board Meeting on March 13, 2024

Members Present: Green, Bowen, Frink, Zemla, Maynard

Fire Department Members Present: Ormes

Members Absent: Freeman, Wooley

Guests: Attached sign in sheet

Called to order by Green at 6:02 pm.

The board and guests stood for the pledge of allegiance to the flag.

Zemla made the motion to approve the agenda with the addition of Payroll Proposal. Frink supported the motion and motion carried.

Zemla made the motion to approve the minutes from the February 14, 2024 meeting as presented. Frink supported the motion and motion carried.

Zemla made a motion to approve the Treasurers report with the following balances: \$49,538.83 in checking and \$20,027.96 in the money market. Frink supported the motion and motion carried.

Zemla made a motion to approve the bills, checks & ACH debits, in the amount of \$3,639.00 with the stipulation that the Treasurer has all receipts and/or invoices. Frink supported the motion and motion carried. There were questions surrounding the Spectrum Bill. Spectrum has been tabled until the next Special Meeting

Diane Jones with Michigan Municipal League provided the Board with an overview of their insurance policy. For the 2023/2024 year the premium was \$11,117 with a \$5,000 deductible. The new amount for 2024/2025 year would be \$13,661 with a \$5,000 deductible or \$18,334 with a \$250 deductible. Once the premium has been paid \$961 would be provided back to the Fire Association. There was discussion about having an insurance review every year, in February so there is time to review the renewal packet. It was asked if the Board could let the insurance company know which premium they would be going with for the 2024/2025 year after the Village Council meeting on April 9, 2024. Frink will present the premiums to the Village Council and will update the Fire Board which premium the Village will be paying for. Diane will follow up with Bowen.

Old Business

- 1 Fire/Rescue Department Personnel Update – Chief Ormes stated that he hasn't seen personnel since the last meeting. He believes he only had one more person to follow up with.
- 2 Grant Update – Zemla stated the grant has been approved however the funds have not been distributed yet.
- 3 Association / Authority bi-laws – The review of the Association / Authority bi-laws has been tabled until April 2024. Zemla made a motion to appoint Bowen as Secretary/Treasurer for 2024/2025 fiscal year. Frink supported the motion, motion carried. Zemla made a motion to

- appoint Green as Chair. Maynard supported the motion, motion carried. Bowen made a motion to appoint Zemla as Vice Chair. Maynard supported the motion, motion carried.
- 4 Auxiliary Update – The funds from the Auxiliary account were withdrawn and deposited into the Elsie Area Firefighters Association account. It was discovered that the Auxiliary account was opened under the Elsie Area Fire Association’s tax id number.
- 5 Fire Department Gear – Inventory Update – The personnel are actively working on inventorying the gear. Should have new boots coming in soon. They would like to order at least six new sets of gear for the personnel who are joining the department. The department does have expired gear which is used by the cadets for their class. Zemla would like to see an inventory list. Lieutenant Witt will provide an inventory list at the next meeting.
- 6 Equipment titles update – Currently waiting on a Surety Bond for Rescue 1. Bowen is working with the insurance company for the Surety Bond. Chief Ormes has a meeting with DNR for Tanker 2’s title. The DNR must file a lost title then they will transfer the ownership to EAFA. The department wants to sell the old Engine 1. It was approved to place the Engine up for sale.
- 7 Credit Card Resolutions – Chief Ormes provided Bowen with the signed Credit Card Resolutions. The Chief stated the personnel received a copy of the Credit Card Resolution and understands the expectations.
- 8 Receipts & Bills Procedure – Bowen provided Chief Ormes a copy of the Receipts & Bills Procedure and reiterated how the bills will be paid going forward. Receipts are needed for everything prior to the bills being paid.
- 9 County Chief’s Meetings – Chief Ormes attended the Shiawassee Chief’s meeting. It was reiterated that there must be a representative at the Shiawassee & Clinton County Chief’s meeting. If Chief Ormes is unable to attend, he can appoint a representative to attend in his place.
- 10 Brush Truck – It is currently running. Eventually the department may need to look into a new Brush Truck.
- 11 Training with other departments – Chief Ormes reported that nothing is scheduled at this time.
- 12 O’Rileys Auto Parts Credit Application – Chief Ormes reported that the application has been turned in, however he isn’t sure if the credit has been established. He will follow up.

Zemla made a motion to have a Special Meeting on Monday, March 18, 2024 to review the New Business on the agenda. Frink supported the motion, motion carried.

Zemla made a motion to adjourn the meeting at 7:23 pm. Frink supported the motion and motion carried.

Respectfully submitted,

Amy Bowen
Secretary/Treasurer