

ELSIE AREA FIRE DEPARTMENT

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DEPARTMENT MINUTES FOR APRIL 8, 2015

MEMBERS PRESENT: Bruce Levey, Les Loynes, Robb Maynard, Scott Carie, and Chantal VanAtta

FIRE DEPARTMENT: Chief Chris Ormes, Captain Shane Grinnell, and Don Peterson

GUESTS:

The April 8, 2015, meeting was called to order at 5:33 p.m. by Mr. Loynes. Mr. Levey made a motion to approve the agenda with flexibility and was seconded by Mr. Carie, motion carried. Mr. Levey made a motion to accept the March 11, 2015 minutes as written and was seconded by Mr. Maynard, motion carried. Mr. Carie made a motion to accept the treasurer's report, and was seconded by Mr. Levey, motion carried. Mr. Levey made a motion to accept the payment of bills through check number 2486, and was seconded by Mr. Maynard, motion carried.

PUBLIC COMMENT: No public comment.

Chief Ormes spoke to the board about the auxiliary trailer. Chief Ormes told them that it is about 99.99-percent done. The Firemen's fund and the Auxiliary purchased a generator; they each paid half the cost. Chief Ormes also brought to the boards' attention that the county is doing a trial Active 911 and asked for the board's approval to use this technology. Active 911 is a technology that when dispatched, it will also call firemen's phone. This service does cost approximately \$12-per phone or approximately \$300-per year. The board reviewed the information and asked Chief Ormes questions regarding the service and all agreed that it would be a great service to have. Mr. Levey made a motion to allow the Elsie Area Fire Department to sign up for the Active 911, and was seconded by Mr. Carie.

The board discussed the cost recovery ordinances. Mr. Loynes stated that the Fairfield Township board is in favor of the ordinance. Mr. Levey stated that the Duplain Township is in favor of the ordinance, but need to have "ordinary" defined.

Chief Ormes presented the fire runs. There were 7 fire runs this month: 5 Mutual Aid, and 2 in Duplain Township.

The next meeting will be on May 13, 2015 at 5:30 p.m.

A motion was made by Mr. Loynes and was seconded by Mr. Levey to adjourn at 6:20 p.m., motion carried.

Respectfully Submitted,

Chantal VanAtta

ELSIE AREA FIRE DEPARTMENT

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DEPARTMENT MINUTES FOR MAY 13, 2015

MEMBERS PRESENT: Bruce Levey, Les Loynes, Robb Maynard, Scott Carie, Rob Wooley, Craig Green, and Chantal VanAtta

FIRE DEPARTMENT: Chief Chris Ormes, Chris Goldman, and Don Peterson

GUESTS:

The May 13, 2015, meeting was called to order at 5:30 p.m. by Mr. Loynes. Mr. Levey made a motion to approve the agenda with flexibility and was seconded by Mr. Wooley, motion carried. Mr. Carie made a motion to accept the April 8, 2015 minutes as written and was seconded by Mr. Levey, motion carried. Mr. Levey made a motion to accept the treasurer's report subject to audit, and was seconded by Mr. Carie, motion carried. Mr. Loynes made a motion to accept the payment of bills through check number 2511, and was seconded by Mr. Levey, motion carried. Mr. Loynes mentioned that the department received a dividend check from the Michigan Township Par Plan.

PUBLIC COMMENT: Mr. Peterson gave a 'Thank you' for the new roof.

Chief Ormes spoke to the board about a question regarding the time it took the department to get to a fire at Green Meadow Farms. He stated it took the department 11-minutes to get to the fire, which is not bad for the time of night it was—the fire was dispatched at 11:57 p.m. Chief Ormes asked the board for approval to purchase forestry hose and a nozzle for the brush truck, which they can purchase 200-feet for a little over \$300.00. Mr. Levey made a motion to purchase the forestry hose and nozzle for up to \$350.00 and take it out of small equipment repair, and was seconded by Mr. Wooley, motion carried. Chief Ormes presented the board with an updated 'Cost Recovery Ordinance'. Mr. Loynes made a motion to move forward to adopt the ordinance, and was seconded by Mr. Levey, motion carried. Mr. Carie made a motion to schedule a special meeting for the ordinance at 5:20 p.m. on June 10, 2015, and was seconded by Mr. Wooley, motion carried.

Chief Ormes presented the fire runs. There were 12 fire runs this month: 7 Mutual Aid, 1 in Chapin Township, and 4 in Fairfield Township.

In closing comments the board asked Chief Ormes if the Auxiliary trailer is completed and Chief Ormes stated that it is completed, and Captain Grinnell is planning to take the other trailer back to Carson City. Mr. Carie mentioned that Gene Nethaway and three other members of the American Legion attended the Village of Elsie Council meeting Tuesday, May 13, 2015 and requested that the fire department be part of the Memorial Day parade. Line up for the parade is 9:40 a.m. on Memorial Day.

The next regular meeting will be on June 10, 2015 at 5:30 p.m. There will be a special meeting on June 10, 2015 at 5:20 p.m.

A motion was made by Mr. Levey and was seconded by Mr. Maynard to adjourn at 6:02 p.m., motion carried.

Respectfully Submitted,

Chantal VanAtta

ELSIE AREA FIRE DEPARTMENT

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DEPARTMENT MINUTES FOR JUNE 10, 2015

MEMBERS PRESENT: Bruce Levey, Scott Carie, Les Loynes, Robb Maynard, Rob Wooley, and Craig Green

FIRE DEPARTMENT: Chief Ormes, Captain Shane Grinnell, and Don Peterson

GUEST: None

The June 10, 2015 meeting was called to order at 5:31 p.m. by Mr. Loynes. Mr. Levey made a motion to approve the agenda, and was seconded by Mr. Wooley, motion carried. Mr. Levey made a motion to accept the May 13, 2015 minutes as written, and was seconded by Mr. Carie, motion carried. Mr. Carie made a motion to accept the treasurer's report and the bills paid through check number 2531, and was seconded by Mr. Levey, motion carried.

Chief Ormes explained to the board that the rescue truck is still in the shop. Also, he stated that the fire department is still in the running for the grant they applied for. Additionally, the hose and nozzle was ordered and the nozzle is in, however the hose is on backorder.

Chief Ormes presented the fire runs for the month. There were 6 runs total; 3-in Duplain Township, and 3-mutual aid.

There will be a special public hearing, to review the 'Cost Recovery Ordinance' on July 8, 2015 at 5:20 p.m. The next regular meeting will be on July 8, 2015 at 5:30 p.m.

A motion was made by Mr. Levey and was seconded by Mr. Maynard to adjourn at 5:56 p.m., motion carried.

Respectfully Submitted,

Chantal VanAtta

ELSIE AREA FIRE DEPARTMENT

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DEPARTMENT MINUTES FOR JULY 08, 2015

MEMBERS PRESENT: Bruce Levey, Scott Carie, Les Loynes, Robb Maynard, Rob Wooley, and Craig Green

FIRE DEPARTMENT: Chief Ormes, and Don Peterson

GUEST: None

The July 8, 2015 meeting was called to order at 5:38 p.m. by Mr. Loynes. Mr. Levey made a motion to approve the agenda, and was seconded by Mr. Wooley, motion carried. Mr. Carie made a motion to accept the June 10, 2015 minutes as written, and was seconded by Mr. Levey, motion carried. Mr. Levey made a motion to accept the treasurer's report and the bills paid through check number 2549, and was seconded by Mr. Maynard, motion carried.

Chief Ormes informed the board that the rescue truck is done and they have it back.

Chief Ormes presented the fire runs for the month. There were 4 runs total; 2-in Duplain Township, and 2-in Fairfield Township.

The next regular meeting will be on August 12, 2015 at 5:30 p.m.

A motion was made by Mr. Levey and was seconded by Mr. Green to adjourn at 5:59 p.m., motion carried.

Respectfully Submitted,

Chantal VanAtta

**Village of Elsie
Public Hearing
July 8, 2015 145 W. Main St.**

Mr. Loynes called the meeting to order at 5:20 pm.

Members Present: Bruce Levey, Scott Carie, Les Loynes, Robb Maynard, Rob Wooley, and Craig Green

Fire Department: Chief Chris Ormes, and Don Peterson

The purpose of the Public Hearing was to discuss a Cost Recovery Ordinance. General discussion was held.

There was no Public Comment.

Mr. Loynes adjourned the meeting at 5:36 pm, and was seconded by Mr. Wooley, motion carried.

Respectfully submitted,

Chantal VanAtta

ELSIE AREA FIRE DEPARTMENT

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DEPARTMENT MINUTES FOR August 12, 2015

MEMBERS PRESENT: Bruce Levey, Scott Carie, Les Loynes, Rob Wooley, Cindy Gross (for Robb Maynard), and Chantal VanAtta

FIRE DEPARTMENT: Chief Ormes, and Chris Goldman

GUEST: None

The August 12, 2015 meeting was called to order at 5:33 p.m. by Mr. Loynes. Mr. Levey made a motion to approve the agenda with flexibility, and was seconded by Mr. Wooley, motion carried. Mr. Levey made a motion to accept the July 8, 2015 minutes as written, and was seconded by Mr. Wooley, motion carried. Mr. Loynes made a motion to accept the treasurer's report and the bills paid through check number 2570, and was seconded by Mr. Levey, motion carried.

A direct deposit option was presented to the fire board. After Mrs. VanAtta spoke with the bank and with Mr. Carie, the option of running the direct deposit through the Village of Elsie's account would cost \$5.00 per month plus \$0.15 per direct deposit (which would cost approximately \$3.75 per month)—so the total cost would be approximately \$8.75 per month. The actual payroll direct deposit would still run through the Fire Department's account. By running the direct deposit through the Village of Elsie, it would save the department approximately \$50 to \$60 per month in bank fees. Mr. Levey made a motion to move forward with the direct deposit, and was seconded by Mr. Carie, motion carried. The fire board reviewed the annual audit and the Fire Department had a deficit this year of \$3,649, in which the department had to put together a 'Deficit Elimination Plan' to send to the State of Michigan Treasury Department. The deficit elimination plan was reviewed and each township will contribute additional money to the department. Duplain Township will contribute \$4,182.51; Fairfield Township will contribute \$1,134.57; and Chapin Township will contribute \$690.30 to eliminate the deficit from the 2014-15 fiscal year. Mr. Levey made a motion to accept the 'Deficit Elimination Plan' and submit it to the State of Michigan Treasury Department, and was seconded by Mr. Carie, motion carried. The fire board also reviewed the policies and procedures to implement recommended by the auditors, in which the department will work on putting these together in the next few months. Discussion was had with the fire board asking if the department can fill pools. The Fire Department has had requests in the past to fill swimming pools, and requested permission from the board to do so for a fee. The board approved the request. Mr. Levey made a motion to allow the Fire Department to fill swimming pools for a \$50.00 delivery fee for each trip made, plus the cost of water due to the Village of Elsie, and was seconded by Mr. Wooley, motion carried. The fire board reviewed the annual Burnham & Flower Insurance policy renewal. Mr. Levey made a motion to increase the insurance coverage to add terrorism coverages and the 3% property value increase, and was seconded by Mr. Carie, motion carried.

The Townships are still working on the 'Cost Recovery Ordinance'.

Chief Ormes presented the fire runs for the month. There were 7 runs total; 4-in Duplain Township, 1-in Fairfield Township, and 2-mutual aid.

In closing comments Chief Ormes let the board know that the department is still in the running for the grant, they are just waiting now to hear whether they are awarded the grant or not. The Townships and the Village will meet after

September to review the agreement between the Townships and Village to make adjustments as needed. The Free Fall Festival will be held October 10, 2015 from 9 am to 5 pm, if anyone in the department would like to help.

The next regular meeting will be changed due to a scheduling conflict to September 2, 2015. Mr. Carie made a motion to change the fire board meeting to be held on September 2, 2015 at 5:30 p.m., and was seconded by Mr. Levey, motion carried.

A motion was made by Mr. Levey and was seconded by Mr. Wooley to adjourn at 6:36 p.m., motion carried.

Respectfully Submitted,

Chantal VanAtta

ELSIE AREA FIRE DEPARTMENT

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DEPARTMENT MINUTES FOR September 2, 2015

MEMBERS PRESENT: Bruce Levey, Scott Carie, Les Loynes, Rob Wooley, and Chantal VanAtta

FIRE DEPARTMENT: Chief Ormes

GUEST: None

The September 2, 2015 meeting was called to order at 5:30 p.m. by Mr. Loynes. Mr. Levey made a motion to approve the agenda with flexibility, and was seconded by Mr. Wooley, motion carried. Mr. Levey made a motion to accept the August 12, 2015 minutes as written, and was seconded by Mr. Wooley, motion carried. Discussion was made to transfer \$250 from the contingency account to the audit account, and transfer \$50 from the contingency account to the workers' compensation account; Mr. Wooley made a motion to accept the treasurer's report with said transfers, and was seconded by Mr. Levey, motion carried. Mr. Loynes made a motion to pay the bills paid through check number 2591, and was seconded by Mr. Levey, motion carried.

Mr. Levey asked Mrs. VanAtta to check with Frontier to ask if they would give a billing discount if the phone bill was paid for the entire year. The insurance company, of the company that had the accident on Carland Road, refused to pay the bill sent for the spill, Mr. Loynes stated he will discuss this at his township meeting. The fire board accepted the 'Deficit Elimination Certification' 19-7-517 sent by the State of Michigan.

Chief Ormes stated that the department did repairs on the brush truck. Chief Ormes presented the fire runs for the month. There were 4 runs total; 3-in Duplain Township, 1-mutual aid. Chief Ormes presented the board with the 2014 department summary for each township, with township totals, that was requested last month from Cindy of Chapin Township.

The Townships are still working on the 'Cost Recovery Ordinance'. Mr. Loynes stated that Fairfield Township will be meeting September 3, 2015 to review, and Mr. Levey stated that Duplain Township was meeting this evening to review. Discussion was had regarding making the payroll direct deposit mandatory. Mr. Levey made a motion to make the payroll direct deposit mandatory, and was seconded by Mr. Wooley, motion carried.

In closing comments Mr. Levey express his appreciation in the Fire Department leading Mr. Schoch's funeral procession.

The next regular meeting will be October 14, 2015 at 5:30 p.m.

A motion was made by Mr. Levey and was seconded by Mr. Carie to adjourn at 6:21 p.m., motion carried.

Respectfully Submitted,

Chantal VanAtta

ELSIE AREA FIRE DEPARTMENT

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DEPARTMENT MINUTES FOR October 14, 2015

MEMBERS PRESENT: Bruce Levey, Scott Carie, Les Loynes, Rob Wooley, Robb Maynard, and Chantal VanAtta

FIRE DEPARTMENT: Chief Ormes

GUEST: None

The October 14, 2015 meeting was called to order at 5:30 p.m. by Mr. Loynes. Mr. Levey made a motion to approve the agenda with flexibility, and was seconded by Mr. Carie, motion carried. Mr. Carie made a motion to accept the September 2, 2015 minutes as written, and was seconded by Mr. Levey, motion carried. Mr. Carie made a motion to accept the treasurer's report, and was seconded by Mr. Levey, motion carried. Mr. Loynes made a motion to pay the bills paid through check number 2601, and was seconded by Mr. Levey, motion carried.

The Halloween party will be held October 31, 2015 after trick-or-treating at the Emergency Services Building.

Chief Ormes brought to the boards' attention that annual inspections for equipment, specifically air packs, need to be done and every sixth year the inspection will be more in depth. The cost is \$70 per backpack/mask and \$45 for extra masks, so approximately \$1,505 per year. The sixth year it will be a little more at \$125 per backpack/mask, and \$55 for extra masks. Mr. Levey stated that we need to get it done. Mr. Levey made a motion to go ahead with the sixth year air pack/equipment inspection, and was seconded by Mr. Wooley, motion carried. Chief Ormes presented the fire runs for the month. There were 2 runs total; both-in Duplain Township.

The Townships are still working on the 'Cost Recovery Ordinance'. Mr. Maynard present Chapin Township's cost recovery ordinance that their attorney drew up and asked the board to review it. They will pick up discussion at the next meeting regarding this ordinance. A meeting between the townships, the village, and the fire department will be held on October 27, 2015 at 7 pm at the Duplain Township Hall.

In closing comments Chief Ormes told the board that Baker College is going to refinish the 1939 truck. A question was brought up about putting plastic strips up at the EMS building to save on heat. Mr. Carie will look into who would do this.

The next regular meeting will be December 9, 2015 at 5:30 p.m.

A motion was made by Mr. Levey and was seconded by Mr. Wooley to adjourn at 6:20 p.m., motion carried.

Respectfully Submitted,

Chantal VanAtta

ELSIE AREA FIRE DEPARTMENT

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DEPARTMENT MINUTES FOR November 11, 2015

MEMBERS PRESENT: Bruce Levey, Les Loynes, Rob Wooley, Robb Maynard, Craig Green, and Chantal VanAtta

FIRE DEPARTMENT: Chief Ormes, and Assistant Chief Chapko

GUEST: None

The November 11, 2015 meeting was called to order at 5:31 p.m. by Mr. Loynes. Mr. Levey made a motion to approve the agenda with flexibility, and was seconded by Mr. Wooley, motion carried. Mr. Levey made a motion to accept the October 14, 2015 minutes as written, and was seconded by Mr. Wooley, motion carried. Mr. Levey made a motion to accept the treasurer's report subject to audit, and was seconded by Mr. Maynard, motion carried. Mr. Levey made a motion to pay the bills paid through check number 2608, and was seconded by Mr. Maynard, motion carried.

The board discussed the resignation letter given by Mrs. VanAtta. Mr. Levey made a motion to accept the letter of resignation with regret, and was seconded by Mr. Loynes, motion carried.

Chief Ormes presented the fire runs for the month. There were 2 runs total; one in Duplain Township, and one mutual aid. The fire board and Chief Ormes discussed the topic of the fire department billing for activity in Duplain Township. It was stated that Duplain Township passed their ordinance, so the fire department can bill for the activity in Duplain Township.

The Duplain Township and Chapin Township both passed their 'Cost Recovery' ordinances, and Fairfield Township is still working on the 'Cost Recovery Ordinance' for their township.

In closing comments Mr. Loynes presented Chief Ormes with a \$500 check from the Lion's Club for the fire department's building fund.

The next regular meeting will be January 12, 2016 at 5:30 p.m.

A motion was made by Mr. Levey and was seconded by Mr. Wooley to adjourn at 5:53 p.m., motion carried.

Respectfully Submitted,

Chantal VanAtta

ELSIE AREA FIRE DEPARTMENT

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DEPARTMENT MINUTES FOR December 9th 2015

MEMBERS PRESENT: Bruce Levey, Les Loynes, Scott Carrie, Craig Green, Shane Grinnell
Treasurer

FIRE DEPARTMENT: Chief Chris Ormes

GUESTS: none

The December 9th 2015, meeting was called to order at 5:35 p.m. by Mr. Loynes. Mr. Levey made a motion to approve the agenda with addition of the discussion of the uniform policy and with flexibility and was seconded by Mr. Green, motion carried. Mr. Levey made a motion to accept the November 11, 2014 minutes as written and was seconded by Mr. Green, motion carried. Mr. Levey made a motion to accept the treasurer's report with the payment of bills through check number 2619 and was seconded by Mr. Green, motion carried.

Mr. Carrie made a motion to approve hiring Shane Grinnell, effective 12/9/15 as the new Treasurer for the Fire Association. He will be a non-voting member of the board. Supported by Mr. Levey, Motion carried.

The board reviewed a conflict of interest policy presented by Mr. Loynes. A Motion was made by Mr. Carrie supported by Mr. Levey to sign a policy/Conflict of interest agreement for the board members. Motion Carried. All members present signed the Contract and Treasurer Grinnell will keep them on File.

Chief Ormes presented the fire runs. There were 8 fire runs this month. 3 calls in Fairfield Twp. 1 Mutual Aid call, 4 in Duplain Twp. Two of those calls in Duplain Twp. the Fire Department sent the owners a bill under the Duplain Twp. Cost Recovery ordinance.

Chief Ormes also informed the board of the possible closing of Clinton Area Fire Department. (CAFR) CAFR and Greenbush Twp. has approached the Chief Ormes on working out a contract for EAFD covering part or all of Greenbush Twp. Chief Ormes has set up a meeting with Mr. Loynes, Mr. Levey and the Greenbush Twp. Board members to further discuss options.

Chief Ormes also advised the board that EAFD is still in the running for the FEMA grant to replace a engine. Also Captain Grinnell is working on writing and submitting a grant for new turnout gear, within the next few weeks. The turnout grant would be a 5% matching grant. Cost for the new gear is approx. \$65,928.00

Chief Ormes informed the board that he has some service work done on air packs and the yearly DOT inspections. Last week he had the air pack flow testing completed. This was approved by the board at the last meeting. All air packs and mask were tested, and repairs were completed as needed. The