140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR January 13th 2016

MEMBERS PRESENT: Bruce Levey, Les Loynes, Craig Green, Shane Grinnell Treasurer/Secretary

MEMBER PRESENT: Scott Carrie

FIRE DEPARTMENT: Chief Chris Ormes, Ast Chief Chapko

GUESTS: Firefighter Goldman

The January 13th 2016, meeting was called to order at 5:31 p.m. by Mr. Loynes.

Mr. Levey made a motion to approve the agenda. Mr. Maynard supported motion carried.

Mr. Levey made a motion to accept the minutes of the previous meeting seconded by Mr. Green, motion carried.

Mr. Levey made a motion to accept the treasurer's report with the payment of bills through check number 2633 and was seconded by Mr. Wooley, motion carried.

No New Business

Chief Ormes presented the fire runs. There were 2 fire runs this month. Chief Ormes Advised he looked into pricing for the Hoses for the Extrication, The Current set of hoses should replace due to bubbling on the ends per the Extrication Tool Service rep. The board last month advised Chief Ormes to seek quotes on hydraulic hoses. Chief Ormes found OEM hoses for apx. \$3800.00 this would cover 2 sets. 50' long. Motion by Levey, Supported by Wooley to purchase the hoses needed.

Cost recovery ordinance in Duplain Twp. Has passed. Fairfield & Chapin Twp. In progress

Chief Ormes asked what happens if the Fire Asso. Dissolves what would happen to the equipment etc. That info is needed for the FD applying for a Raffle Lic. From the State of Michigan.

The next meeting will be on February 10th 2016 At the Duplain Township Hall.

A motion was made by Mr. Green and was seconded by Mr. Wooley to adjourn at 6:12 p.m., motion carried.

No Comments from Guest.

Respectfully Submitted,

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR February 10th 2016

MEMBERS PRESENT: Levey, Maynard, Loynes, Carrie, Grinnell

MEMBER ABSENT: Green, Wooley

FIRE DEPARTMENT: Chief Chris Ormes, Ast Chief Chapko

GUESTS: Firefighter G. Brewer

The February 10th 2016, meeting was called to order at 5:31 p.m. by Mr. Loynes.

Mr. Levey made a motion to approve the agenda. Mr. Maynard supported motion carried.

Mr. Carrie made a motion to accept the minutes of the previous meeting seconded by Mr. Levey, motion carried.

Mr. Carrie made a motion to accept the treasurer's report with the payment of bills through check number 2637 and was seconded by Mr. Levey, motion carried.

GUEST COMMENT:

Jean Bradly a resident of Greenbush Twp. had a few questions for Fire Board about EAFD covering Greenbush Twp. area. The Board advised Ms. Bradly that there have been a few meetings between boards. EAFD board does not want to take over the area, however talks about going to Scott Rd /Twp. Line were mentioned. The Elsie Fire Board advised everything was still in the air, and nothing has been finalized.

NEW BUSINESS:

2016-17 Ready to Serve Budgets. Chief Ormes working on, and will present at the next fire board meeting.

Chief Ormes presented the fire runs. There were 3 fire runs this month. Chief Ormes mentioned that the DNR has a used fire truck that could replace the front line engine. It would not cost the dept. any money. Mr. Carried made a motion to pursue the DNR fire truck, and Mr. Levey seconded.

OLD BUSINESS:

Chief Ormes was going to follow up on the cost recovery ordinance and have for the next fire board meeting.

The next meeting will be on March 9, 2016 2016 At the Duplain Township Hall.

A motion was made by Mr. Carie and was seconded by Mr. Levey to adjourn at 6:30 p.m., motion carried.

Respectfully Submitted,

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR March 9th 2016

MEMBERS PRESENT: Green, Wooley Levey, Maynard, Loynes, Carrie, Grinnell

MEMBER ABSENT:

FIRE DEPARTMENT: Chief Chris Ormes, Ast Chief Chapko

GUESTS: Firefighter G. Brewer, Firefighter Goldman, Captain Darnell

The march 9th 2016, meeting was called to order at 5:30 p.m. by Mr. Loynes.

The Social Media Policy and Village Generator was added to the agenda under new business

Mr. Levey made a motion to approve the agenda. Mr. Wooley supported motion carried.

Mr. Carrie made a motion to accept the minutes of the previous meeting seconded by Mr. Levey, motion carried.

Mr. Levey made a motion to accept the treasurer's report with flexibility, and payment of bills through check number 2646 and was seconded by Mr. Carrie, motion carried.

GUEST COMMENTS:

Firefighter Brewer gave an update to the fire board about the changing of the Elsie Area Firefighters Fund, to Elsie Area Firefighters Association. This was asked to be done by the fire departments risk management Insurance rep. The new association is going to be a 401 C3 organization when everything is done. The Fire Board asked Firefighter Brewer to keep the board up to date on what is going on and would like to see a rep. from the Fire Asso. Every quarter.

Jean Bradly a resident of Greenbush Twp. had a few more questions for Fire Board about EAFD covering Greenbush Twp. area. A map was presented from the board and the coverage lines were discussed. Again the Elsie Fire Board advised everything was still in the air, and nothing has been finalized.

NEW BUSINESS:

Social Media Policy was passed out and adopted. Chief Ormes will pass out the policy to his staff, and Grinnell will keep a file on copy at the office. A Motion was made by Mr. Carrie, and 2nd by Mr. Wooley.

The 2015/16 Amended Budget was presented; Motion by Mr. Carrie, 2nd by Mr. Levey.

The 2016/17 Budget was presented. No changes in the overall budget number, However it was recommended that we cut the fuel budget by \$1500.00 due to fuel price decrease, and give Chief Ormes a raise of 300.00 per year. Motion by Mr. Carrie, 2nd by Mr. Levey.

Chief Ormes presented the fire runs. There were 4 fire runs this month.

Chief Ormes also advised that the dept. had 1 SCBA mask that was broken. It will be sent in and repaired.

Village President Scott Carrie presented to the board that the Village has a large military generator that is only used for an emergency. This generator will only hook up to the Church. The church is the village shelter. In the past the Village has had to have the DPW crews move the generator and get it into place in the event of a emergency. Due to the lack of manpower, Mr. Carried would like to have the Fire Dept. be responsible for setting up the generator in the event of an emergency. The village would still maintain the generator. The board did not see any issues with the DPW and the Fire Department working together to make this happen.

OLD BUSINESS:

Chief Ormes mentioned that Elsie Area Fire did not get selected for the free DNR fire truck that could replace the front line engine. Chief Ormes also mentioned that the Fire dance went well, and the Department had record number of people and tickets sold. He is still working on the final numbers. Proceeds will be going to the Building addition.

Mr. Loyne's advised his township Fairfield Twp. has passed the Cost Recovery ordnance. Mr. Loyne's gave a copy of the ordinance to Chief Ormes, and Grinnell to keep on file.

The next meeting will be on April 13th 2016 @ 17:30 At the Duplain Township Hall.

A motion was made by Mr. Carie and was seconded by Mr. Levey to adjourn at 6:21 p.m., motion carried.

Respectfully Submitted,

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR April 13th 2016

MEMBERS PRESENT: Green, Wooley Levey, Maynard, Loynes, Grinnell

MEMBER ABSENT: Carrie

FIRE DEPARTMENT: Chief Chris Ormes

GUESTS: Firefighter Brewer

The April 13th 2016, meeting was called to order at 5:31 p.m. by Mr. Loynes.

Mr. Levey made a motion to approve the agenda. Mr. Maynard supported motion carried.

Mr. Levey made a motion to accept the minutes of the previous meeting seconded by Mr. Wooley, motion carried.

Mr. Levey made a motion to accept the treasurer's report with subject to audit and payment of bills through check number 2652 and was seconded by Mr. Maynard, motion carried.

GUEST COMMENTS:

Firefighter Brewer gave an update to the fire board about the changing of the Elsie Area Firefighters Fund, to Elsie Area Firefighters Association. Bylaws are almost complete, Lt. Darling an officer on the EADA retired, and Lt. Saul was elected to fill the position of trustee.

NEW BUSINESS:

Treasurer/Secretary Grinnell suggested to the board after talking with the auditors that the fire board should set up a saving account for "Major Equipment" A motion was made by Mr Loynes and 2nd by Mr. Levey to have Treasurer set up a savings account with First Merit bank for a "Major Equipment Savings Fund"

Treasurer/Secretary Grinnell also suggested that any roll over money not used from budget year to budget year, be placed into the Major Equipment Fund. Per the Auditor this is common practice. Treasurer/Secretary Grinnell did not have a rollover amount at the time of the meeting, due to bills were still coming in from the 2015-16 budget year. However he could have a better Number by Mays Fire Board Meeting.

OLD BUSINESS:

It was asked by the board in regarding to the building addition does the fire station need to be up to date and meet all of the NFPA and Fire Station building codes. Treasurer/Secretary Grinnell Stated he would look into that and have an answer at the next meeting.

Chief Ormes Advised the board we need to start saving for Radios. By 2021 all the 800 Mhz radios in Clinton County will need to be replaced, The cost for EAFD would be approx. \$52,000. Dispatch is also looking for grants to help each department out. Chief will keep the board advised.

Captain Grinnell was able to get confined space equipment from Clinton County at no cost for the Fire Department/ Elsie DPW.

Chief Ormes presented the fire runs. There were 3 fire runs this month.

The social media policy has been passed out, and we are complainant.

Chief Ormes stated the Tires on Brush 1 do not work well in off road situations, and KBS had some Mud/Off road style tires and rims they would put on it that would work well. Mr. Lyones made a motion, and Levey 2nd. Motion carried.

Chief Ormes also advised that the dept. had 1 SCBA mask that was broken. It will be sent in and repaired.

The next meeting will be on May 11th 2016 @ 17:30 At the Duplain Township Hall.

A motion was made by Mr. Wooley and was seconded by Mr. Levey to adjourn at 6:17 p.m., motion carried.

Respectfully Submitted,

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR May 11th 2016

MEMBERS PRESENT: Green, Wooley Levey, Maynard, Loynes, Carrie, Grinnell

MEMBER ABSENT:

FIRE DEPARTMENT: Chief Chris Ormes

GUESTS:

The May 11th 2016, meeting was called to order at 5:31 p.m. by Mr. Loynes.

Mr. Levey made a motion to approve the agenda. Mr. Wooley supported motion carried.

Mr. Levey made a motion to accept the minutes of the previous meeting seconded by Mr. Wooly motion carried.

Mr. Levey made a motion to accept the treasurer's report subject to audit and payment of bills through check number 2669 and was seconded by Mr. Maynard, motion carried.

GUEST COMMENTS:

None

NEW BUSINESS:

The Audit paperwork has been received and will be starting shortly.

Chief Ormes presented the fire runs. There were 9 fire runs this month. 4 in Duplain, 1 Fairfield, and 4 mutual aid calls. (Merion Twp, Jonesville/Lakefield Ashley and Ovid Fire)

Chief Ormes also asked the board the thoughts on CAFR using Elsie's tanker 2, while their truck is getting repaired, the board decided not to loan the truck out, however Elsie would be respond with it if requested.

Chief Ormes also requested to used 1100.00 of the rollover money to purchase new Helmets for the Lieutenants. Chief Ormes would like to get our department standardized with the national or more common helmets colors.... Chiefs White, Captains/Lts. Red, Firefighter's black. A Motion was made by Levey seconded by Mr. Wooly to purchase 4 red helmets at the cost of \$1100.00. Motion carried.

Chief Ormes also advised the board that Tanker 2 tires are in at Mikes Service and will be put on tanker 2 within the next month.

Fire Board President Loyne's advised the US Censes paperwork for the fire board/department has been updated.

OLD BUSINESS:

none

The next meeting will be on June 8th 2016 @ 17:30 At the Duplain Township Hall.

A motion was made by Mr. Levey and was seconded by Mr. Green to adjourn at 6:10 p.m., motion carried.

Respectfully Submitted,

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR June 22nd 2016

MEMBERS PRESENT: Green, Wooley Levey, Loynes, Carie, Grinnell

MEMBERS ABSENT: Maynard

FIRE DEPARTMENT: Chief Chris Ormes, Ast Chief Chapko

GUESTS:

The June 22nd 2016, meeting was called to order at 7:10 p.m. by Mr. Loynes.

Mr. Levey made a motion to approve the agenda. Mr. Wooley supported motion carried.

Mr. Carie made a motion to accept the minutes of the previous meeting seconded by Mr. Levey, motion carried.

Mr. Carie made a motion to accept the treasurer's report and payment of bills through check number 2675 and was seconded by Mr. Wooley motion carried.

GUEST COMMENTS:

No guest Comments

NEW BUSINESS:

Chief Ormes presented the fire runs. There were 10 fire runs this month.

Chief Ormes also advised that the dept. had 1 SCBA mask that was broken. It will be sent in and repaired.

Chief Ormes Reported that he applied for a matching DNR grant for 4000 worth of hoods & gloves. He advised he has money in the budget for the matching part of the grant. He will keep the board advised.

The EAFD firefighters have raised met their goal for the building addition. The added bay will be built off the east side of the ally way. Mr Carie supported by Mr Wooley made a motion granting the fire department permission to use the raised funds (25,000.00) to proceed with the

addition. There are still a few items that need to be taken care of at the county/village permit process.

OLD BUSINESS:

CLSOING COMMENTS:

The lions club asked if the Firefighter's fund had sent in the paperwork for the fundraising raffle to the state of Michigan,. And the paper was being sent in and taken care of.

Treasurer Grinnell advised the auditors would like to see us hire a firm to do a "pre-Audit" that would cost the department around \$600.00 Mr. Caries advised that he did some checking into this, and it is not required and at this time the board does not want to go with a 2nd company.

The next meeting will be on July 13th 2016 @ 17:30 At the Duplain Township Hall.

A motion was made by Mr. Green and was seconded by Mr. Wooley to adjourn at 7:46 p.m., motion carried.

Respectfully Submitted,

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR July 13th 2016

MEMBERS PRESENT: Green, Wooley Levey, Loynes, Carie, Maynard

MEMBERS ABSENT: Grinnell

FIRE DEPARTMENT: Chief Chris Ormes,

GUESTS:

The June 22nd 2016, meeting was called to order at 17:35 p.m. by Mr. Loynes.

Mr. Levey made a motion to approve the agenda. Mr. Wooley supported motion carried.

Mr. Carie made a motion to accept the minutes of the previous meeting seconded by Mr. Levey, motion carried.

Mr. Carie made a motion to accept the treasurer's report and payment of bills through check number 2680 and was seconded by Mr. Green motion carried.

GUEST COMMENTS:

No guest Comments

NEW BUSINESS:

Chief Ormes presented the fire runs. There were 6 fire runs this month.

OLD BUSINESS:

Need prints for fire station improvements, permits have not been pulsed as of yet.

CLSOING COMMENTS:

None

The next meeting will be on August 10, 2016 2016 @ 17:30 At the Duplain Township Hall.

A motion was made by Mr. Levey and was seconded by Mr. Green to adjourn at 18:09 p.m., motion carried.

Respectfully Submitted,

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR August 10th 2016

MEMBERS PRESENT: Wooley Levey, Loynes, Carie, Maynard, Grinnell

MEMBERS ABSENT: Green

FIRE DEPARTMENT: Chief Chris Ormes,

GUESTS: None

The August 10th 2016 meeting was called to order at 17:31 p.m. by Mr. Loyne's.

Mr. Levey made a motion to approve the agenda with flexibility, Mr. Wooley supported motion carried.

Mr. Levey made a motion to accept the minutes of the previous meeting seconded by Mr. Carie, motion carried.

Mr. Carie made a motion to accept the treasurer's report and payment of bills through check number 2688 and was seconded by Mr. Wooley motion carried.

GUEST COMMENTS:

No guest Comments

NEW BUSINESS:

The Elsie Fall Fest is Oct 8th 2016, and its being requested by the fall fest committee to have a brush truck on standby at the burn out contest located in from of Miller Auto repair.

Building Project- No progress since the last meeting. The holdup is the permits. The fire dept. is seeking an engineered drawing of the addition; however the first bid was 8,700.00. Mr Carie stated he would do some checking with a company he used at his full time job that was cheaper. The goal is still to have the building up my winter 2016.

Chief Ormes presented the fire runs. There were 9 fire runs this month. (3 of the 9 were mutual aid calls)

ISO sent Chief Ormes coverage area maps that needed to be updated, The Board looked them over and made the changes. Chief Ormes then will send the updated maps back to ISO.

Chief Ormes also stated that the Fire Dept. is still in the running for the FEMA grant that was submitted last year. He advised the board Engine 2 has been having issue after issue and is starting to become unreliable. He stated if we don't get the FEMA grant the board needs to look into replacing that truck. He advised it's a life safety issue.

OLD BUSINESS:

Mr. Grinnell advised the audit was complete and no issues were found.

CLOSING COMMENTS:

None

The next meeting will be on September 14th 2016 2016 @ 17:30 At the Duplain Township Hall.

A motion was made by Mr. Levey and was seconded by Mr. Carie to adjourn at 18:09 p.m., motion carried.

Respectfully Submitted,

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR September 14th 2016

MEMBERS PRESENT: Wooley Levey, Loynes, Carie, Maynard, Green, Grinnell

MEMBERS ABSENT: none

FIRE DEPARTMENT: Chief Chris Ormes,

GUESTS: None

The September 14th 2016 meeting was called to order at 17:31 p.m. by Mr. Loyne's.

Levey moved, Carie seconded to approve the agenda with flexibility as presented. MOTION CARRIED.

Carie moved, Wooly seconded to approve the minutes from the August 10th 2016 fire board meeting as presented. MOTION CARRIED.

Levey moved, Green seconded to approve the treasurer's report and to approve the bills through check 2694 as presented. MOTION CARRIED.

GUEST COMMENTS:

No guest Comments

NEW BUSINESS:

Carie moved, Green seconded to approve moving \$500.00 from the contingency account to Misc account. MOTION CARRIED.

Carie moved, Wooly seconded to approve hiring Jeff Staley from SKE at the recommendation of our Auditors A&G, to review the audit at the cost of \$350.00 IF A&G would NOT accept President Les Loyns to sign off on the audit MOTION CARRIED.

Chief Ormes presented the fire runs. There were 10 fire runs this month.

Treasurer Grinnell is looking into Collection Company to assist in collecting past due fire run bills.

OLD BUSINESS:

Building addition has been slowed down by permits and fees. Also per the building department one of the issues is that the new addition would be to close to the Village of Elsie's salt barn. Mr. Green was going to contact Keller Construction to see if they could assist the fire dept in this process and find out more information for the board.

CLOSING COMMENTS:

None

The next meeting will be on October 12th 2016 2016 @ 17:30 At the Duplain Township Hall.

Carie moved, Green seconded to adjourn the meeting at 18:14 MOTION CARRIED.

Respectfully Submitted,

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR October 12th 2016

MEMBERS PRESENT: Wooley Levey, Loynes, Carie, Green, Grinnell

MEMBERS ABSENT: Maynard

FIRE DEPARTMENT: Chief Chris Ormes,

GUESTS: None

The October 12th 2016 meeting was called to order at 17:31 p.m. by Mr. Loyne's.

Green moved, Carie seconded to approve the agenda with flexibility as presented. MOTION CARRIED.

Carie moved, Wooly seconded to approve the minutes from the September 2016 fire board meeting as presented. MOTION CARRIED.

Carie moved, Levey seconded to approve the treasurer's report and to approve the bills through check 2700 as presented. MOTION CARRIED.

GUEST COMMENTS:

No guest Comments

NEW BUSINESS:

It was noted that when setting the 2016-17 budget plan on having the Fire Dept. pay for the Phone service at the station, and the EMS services will pay for the Internet bill.

Chief Ormes presented the fire runs. There were 9 fire runs this month.

Air Compressor cord was repaired, Light bar in tanker 2 not working.

Treasurer Grinnell is looking into Collection Company to assist in collecting past due fire run bills.

OLD BUSINESS:

A&G did accept President Les Loyns to sign off on the 2016 audit.

Building addition has been slowed down by permits and fees. Also per the building department one of the issues is that the new addition would be to close to the Village of Elsie's salt barn. Mr. Green was going to contact Keller Construction to see if they could assist the fire dept. in this process and find out more

information for the board. Mr. Grinnell was going to find out how much it would cost to move the Village salt into another building.

CLOSING COMMENTS:

None

The next meeting will be on October 12th 2016 2016 @ 17:30 At the Duplain Township Hall.

Carie moved, Green seconded to adjourn the meeting at 18:15 MOTION CARRIED.

Respectfully Submitted,

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR NOVEMBER 2016

MEMBERS PRESENT: Wooley Levey, Maynard Loynes, , Grinnell

MEMBERS ABSENT: Carie, Green

FIRE DEPARTMENT: Chief Chris Ormes,

GUESTS: Auxiliary President Hillary Ormes, Firefighter Goldman

The November 9th 2016 meeting was called to order at 17:31 p.m. by Mr. Loyne's. MOTION CARRIED.

Levey moved, Wooly seconded to approve the minutes from the October 2016 fire board meeting as presented. MOTION CARRIED.

Levey moved, Maynard seconded to approve the treasurer's report and to approve the bills through check 2707 as presented. MOTION CARRIED.

GUEST COMMENTS:

No guest Comments

NEW BUSINESS:

Grinnell-Payment Plan ok bill sent to a resident

Chief Ormes presented the fire runs. There were 6 fire runs this month.

December 3rd Christmas Parade

December 11th Christmas Party

House Burn coming up Hollister and ridge rd. (for training)

Habitat for humanity house being built, fire dept. came and helped

Chief Ormes looking into Active 911 App for Shiawassee county.

Elections next month. Thank you to Les for many years of service on the fire board.

Grants in for County wide Radios, DNR and FEMA

OLD BUSINESS:

No new news for Building addition.

CLOSING COMMENTS:

None

The next meeting will be on December 14th 2016 @ 17:30 At the Duplain Township Hall.

Wooly moved, Levey seconded to adjourn the meeting at 18:15 MOTION CARRIED.

Respectfully Submitted,

140 W Maple St

Elsie, MI 48831

ELSIE AREA FIRE DPEARTMENT MINUTES FOR DECEMBER 2016

MEMBERS PRESENT: Wooley Levey, Green Maynard, Grinnell

MEMBERS ABSENT: Carie, Fairfield Rep.

FIRE DEPARTMENT: Chief Chris Ormes, Ast. Chief Chapko

GUESTS: None

The December 14th 2016 meeting was called to order at 17:31 p.m. by Mr. Levey MOTION CARRIED.

Wooley moved, Maynard seconded to approve the minutes from the November 2016 fire board meeting as presented. MOTION CARRIED.

Green moved, Wooley seconded to approve the treasurer's report and to approve the bills through check 2711 as presented. MOTION CARRIED.

GUEST COMMENTS:

No guest Comments

NEW BUSINESS:

Chief Ormes presented the fire runs. There were 10 fire runs this month.

Chief Ormes asked the board if he could dispose of the old extrication power unit that is not in service anymore, along with an old generator. It was decided to take bids on the equipment for 15 days.

Elections tabled for next month. Grinnell will contact Fairfield Twp Rep and advise them of the meeting dates and times.

Grants DNR was awarded for hoods, and gloves, along with a Free light tower.

Talked about building a lean to (sp?) syle salt shead for the village, poss in the North west corner of the rear fire parking lot. Grinnell will contact the county building inspector to see how far the salt shed needs to be from other buildings. This is all due to the current village salt shed is to close to the current fire station, and the fire station addition can not be built until the salt is moved.

OLD BUSINESS:

CLOSING COMMENTS:

None

The next meeting will be on January 11th 2016 @ 17:30 At the Duplain Township Hall.

Green moved, Wooley seconded to adjourn the meeting at 18:30 MOTION CARRIED.

Respectfully Submitted,